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# South Minneapolis



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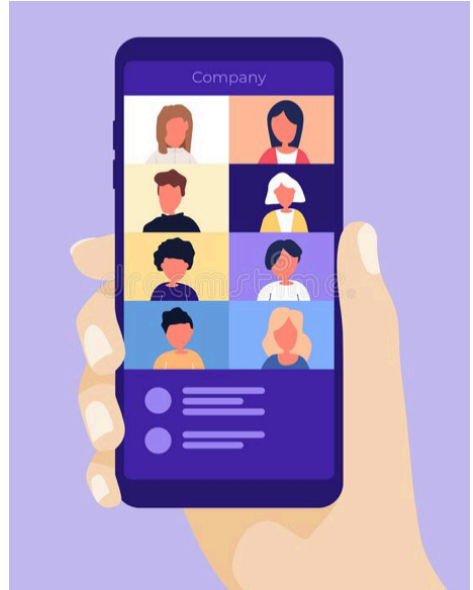
## Annual Report 2020

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South Minneapolis Meals on Wheels (SMMOW) is a member of Metro Meals on Wheels.

SMMOW does not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or other status in its employment, activities, or operations.

## Board of Directors Report

### Tom Overton, Chair

By the end of 2020, the volunteer drivers of South Minneapolis Meals On Wheels will have delivered more than 12,500 healthy meals, to residents of South Minneapolis who are elderly or have a disability (whether temporary or long term). Meals include hot meals delivered daily Monday-Friday and meals for weekends.

Not only is SMMOW a 501(c)(3) non-profit charity, it is supported, managed and served by volunteers. Volunteer drivers deliver meals with smiles and are the core of SMMOW. They come from our member churches and from the wider community. Drivers are scheduled by volunteer coordinators from member churches. Coordinators also meet together as the Operations Council to work through common delivery issues. A twelve-member, volunteer board manages the organization.

Member churches not only encourage congregants to volunteer, the churches volunteer financial support for SMMOW. Each member congregation has committed to make an annual contribution to provide SMMOW a stable source of basic funding. Finally, additional voluntary support comes from the many individuals who donate to SMMOW.

Our volunteers work with our dedicated Program Coordinator Sara Larson, whose personal contact with clients and daily work on their behalf project the best of SMMOW. Assistant Coordinator Angie Smith ably fills in when Sara has time off.

COVID-19 raised significant challenges in 2020. In response, SMMOW implemented sanitation and social distancing procedures to keep our vulnerable clients and our volunteer drivers safe. Board members trained to substitute for our coordinator and assistant coordinator should one or both become ill. SMMOW did not miss a day or a delivery because of COVID-19.

This year SMMOW began a program of registration and background checks for all staff and volunteers. Implementation began with the board, staff, and driver coordinators and continues with delivery drivers. While SMMOW has never experienced a problem, this practice helps ensure that meal recipients and their medical and financial information remain protected.

Sadly, after participating in SMMOW for a great many years, Hope Lutheran Church is closing and will cease being a member of SMMOW. We will miss them.

We are grateful for the work done in 2020 and look forward to continuing service in 2021. Challenges and possibilities include not only the continuing COVID- 19 pandemic itself, but also managing the resulting increase in meal volume, planning for a likely decrease when the pandemic ends, ensuring meal quality, providing microwavable meals, offering frozen meals, offering periodic rather than daily deliveries, and recruiting new member churches/organizations.

**Board Members:** Lisa Bernard (*Treasurer*), Marian Blattner (*Vice Chair*), Shirley Durr, Mary Engen, Jon Larsen, Steve Lindquist, Ev Niebuhr, Judy Peacock (*Secretary*), Tom Overton (*Chair*), Nan Rice, Cathy Sieving, Gene Zemske

## Operations Council Committee Report

### Cathy Sieving, Chair

The Operations Council has met five times this year so far and will have a final meeting in December. I will be stepping down as chair and Mary Engen will be the new Ops Council Chair.

This year of 2020 has been a most challenging one for everyone. As the COVID-19 virus developed, we needed to adapt and change in order to deliver meals to our clients in a safe manner for both ourselves and our clients. Because of the virus we lost a few clients, fearful of exposure from others, but then gained a few who were too fearful to go out. Our client numbers were stable in the 40's for the first 4 months but in May grew into the low 50's for a while, then back to the 40's (about a third also receiving weekend meals). In the autumn Metro Meals on Wheels increased their marketing and developed a COVID fund allowing those affected in some way by the virus to receive free meals. We have increased not only our weekday client numbers consistently in the 50's but are serving many more weekend meals. As of the date of this report there are 56 clients and nearly half are receiving weekend meals.

In order to safely deliver, a new Delivery Procedure was drawn up for the drivers. Gloves, sanitizing materials and bags (from Metro) are provided to drivers at the dock. The meals are placed in the plastic bags and either hung on the client's doorknob or set someplace provided by the client. Drivers (with masks on) are still asked to do a "safety check" from a distance, greeting the client, or waving through the window, to ensure that the client receives the meal and is ok.

At this time we have 15 member churches in South Minneapolis Meals on Wheels but one, Hope Lutheran, will be closing its doors December 31st. We are sorry to see them leave. A number of churches have been struggling to find/keep volunteer drivers because of the pandemic. Our Community Drivers List has continued to provide us with much needed help in delivering. We also appreciate the volunteer drivers from nonmember churches Living Table UCC and Our Lady of Peace Catholic.

Welcome Visits with new clients continue. So far this year 48 visits have been done (by phone since the onset of the virus) with several pending. Besides informing clients about SMMOW, we also provide information about community resources such as Little Brothers/Friends of the Elderly (LBFE) and the Ani-Meals program (Meals on Wheels for pets) sponsored by Community Emergency Service.

Our Program Coordinator, Sara, continues to work hard at getting the meals sorted, cooked and out to drivers. She is also very busy behind the scenes working with new and current clients, family members, and social workers to ensure that clients get the hot meals that work for them. Angie continues as Assistant Program Coordinator, working Wednesdays.

Goals for next year:

- replace the old and worn delivery boxes with more lightweight bags with greater capacity, and replace cold food delivery bags;
- continue to grow the Community Volunteer list;
- assist coordinators in expanding their volunteer driver base from within their churches.

Thank you to all the committee members who have continued to work hard in various ways, enabling SMMOW to continue providing a hot meal to our hungry neighbors:

**Committee Members:** **Annunciation Catholic:** Laurie Helling and Ginny Paulson, **Bethlehem Covenant:** Steve Lindquist, **Christ Church Lutheran:** Cathy Sieving, **Church of the Holy Name Catholic:** Doris LeMieux, **Diamond Lake Lutheran:** Judy Peacock, **Epworth United Methodist:** Nan Rice, **Holy Trinity Lutheran:** Mary Engen, **Hope Lutheran:** Tom Overton, **Lake Nokomis Lutheran:** Linda Ojeda, **Lebanon Lutheran:** JoAnn Knowlton, **Mayflower Congregational:** Jane Frymire, **Minnehaha United Methodist:** Rachel Larson, **Nokomis Heights Lutheran:** Marian Blattner, (Rich Myers, driver coordinator); **Richfield Lutheran:** Doug Bergeson, **St. Peder's Lutheran:** Sonya Clementson

## **Meal Quality Task Force Report**

### **Mary Engen, Chair**

The Meal Quality Task Force was formed as an ad hoc committee through a motion made at the Board of Directors meeting on June 13, 2019. Presently there are 4 members of this committee consisting of two board members, one member of Operations Council, and Sara Larson (our Program Coordinator). The task force was asked to look at the best way to improve the quality of the food we deliver to our clients. Our committee has divided our task into two components: (1) improving meal quality/services using our present vendor (New Horizon) and (2) exploring use of another vendor such as the Kitchen of Opportunities supported by Metro Meals on Wheels.

In January 2020, we took a tour of the Bloomington/Eden Prairie MOW facility to view another organization's process of food preparation. Their organization utilizes meals from the Kitchen of Opportunities. We also consulted with the WeCan Meals on Wheels program that also utilizes meals from the Kitchen of Opportunities. We had toured the Kitchen of Opportunities in 2019 and sampled some of their meals.

We also discussed with Sara Larson and with Jodie Miller, District Manager of New Horizon) about menu and diet options. We arranged with Jodie for a dietician to do an evaluation and regular review of our menus for nutritional content for our clients.

Our task force continues to look into the possibility of moving to a new location and new vendor in the future. We will be evaluating licensing of kitchens, equipment needs, impact on meal price, and funding needed for this consideration. As we look to future plans, we will consider factors such as ease of heating/reheating meals, ability to offer frozen meals, and feasibility of offering a variety of meal delivery schedules such as weekly delivery.

We also will continue to look for ways to improve our meals from New Horizon at Nokomis Square. SMMOW recently conducted a Client Satisfaction Survey. Our task force will be reviewing the results as a means to evaluate our meal quality and delivery. Another possible goal this year is to have a comparison of New Horizon and Kitchen of Opportunities meals completed by a dietician.

**Task Force Members:** Tom Overton, Sara Larson, Linda Ojeda

## **Board Development Committee Report**

### **Marian Blattner, Chair**

Over the course of 2020, slowed by the COVID pandemic, the Board Development Committee:

- Reviewed the SMMOW Strategic Plan goals over the course of a few Executive, Board Development, and Directors meetings; revised Strategic Plan goals have been written and circulated to the Board members/committees for their input and to affirm that one or more of the goals fit under their purview, sometimes in collaboration with another committee.
- During the various discussions of the Strategic Plan, verification was received that all reports necessary for legal compliance had been filed with the Secretary of State and IRS
- Background checks are being accomplished in phases for Board members, staff, Driver Coordinators, and, lastly, the driver volunteers associated with member churches.
- The Client Satisfaction Survey was revamped and was distributed to current clients in September and results will be tabulated as those surveys are returned.
- The Volunteer Interest Survey for church driver volunteers has been finalized, formatted, and sent to a first phase of 3-4 churches' drivers. It seeks information on their skillsets that could be helpful to SMMOW, their interest in sharing those skillsets by serving on committees, working on specific activities/tasks, and as future Board of Directors candidates.
- Throughout the summer and early fall, the Committee also conducted its assigned duty to prepare a slate of prospective candidates to fill open board and officer positions. COVID-19 made the task more challenging.

Goals for the coming year include:

- Distribution of the Volunteer Interest Survey will continue in the coming few months.
- We will pursue increasing the diversity of the Board by seeking persons of color and people from diverse cultural backgrounds who would be interested in participating in our organization as volunteer participants on specific tasks, committees, and/or the Board of Directors.
- We will continue to work with the Board of Directors and other committees to revise our Strategic Plan and monitor follow-up of the goals set in the Strategic Plan.

**Committee Members:** Mary Engen and Jon Larsen



## Marketing/Fundraising Committee Report

### Judith Peacock, Chair

Our committee had a busy and productive year. First of all, we gave ourselves a new name. We are now the Fundraising/ Marketing Committee.

*Our notable achievements for 2020 include the following:*

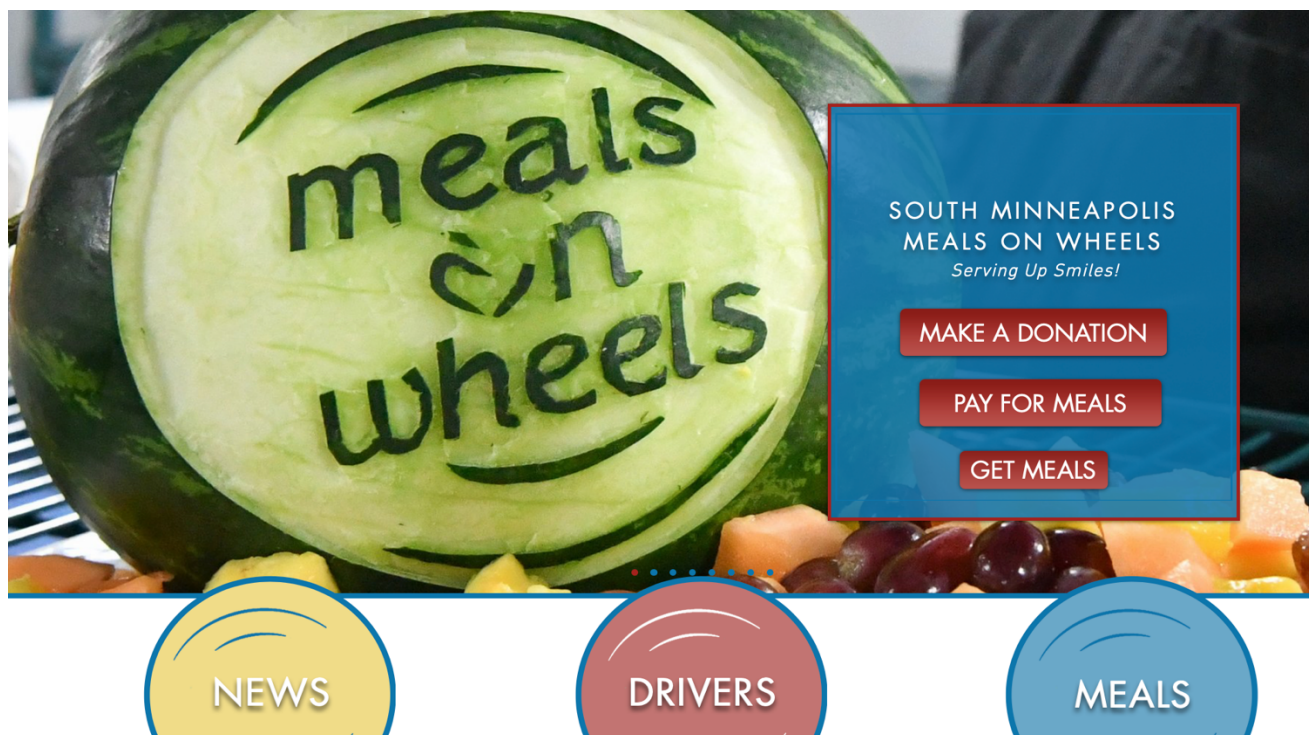
- Produced a directory of board members and member churches
- Produced an annual report containing all committee reports for 2020
- Designed a donation site for SMMOW for the 2020 Give to the Max fundraising campaign
- Led fundraising efforts for the 2020 Virtual Walk to End Hunger, including instructing board and operations council members on how to navigate the website and providing members with promotional materials for use in their congregations
- Assumed responsibility for sending acknowledgements to donors
- Contracted with a web designer to install a PayPal button on our website and improve its searchability
- Launched a newsletter on our website

Perhaps our most significant effort was our plan to use the PowerPoint we developed in 2019 to market South Minneapolis Meals on Wheels, first, to active member churches, then, to nonactive member churches, and, finally, to nonmember churches/organizations. Our goal was to increase awareness of our program and to encourage greater participation. Unfortunately, the COVID-19 pandemic has prevented face-to-face presentations.

*Goals for 2021:*

- Continue the PowerPoint outreach and develop remote options
- Continue the website newsletter and explore feasibility of/need for a printed version
- Further develop and promote our online marketing and fundraising efforts
- Explore more marketing options that do not involve in-person presence

**Committee Members:** Shirley Durr, Nan Rice, and Gene Zemske



## **Finance Committee Report**

### **Lisa Bernard, Treasurer and Chair**

The Finance Committee met several times from November 2019 through October 2020. Members of the Committee rotated presenting the financial reports prepared by the Treasurer for each Board meeting.

The Committee notes the following for 2020:

- 1) Two of the Certificates of Deposit (“CDs”) opened in 2019 matured in 2020 and were rolled with interest. The current balance in laddered maturity CDs is \$52,824.84, with the next one (\$5,000) maturing in March 2021 and two more (\$25,000) in September 2021. As stated last year, these CDs are a result of sound operations in recent years and because of generous legacy donations from Bethany Lutheran Church (upon its closure) of \$27,500. Funds were invested in anticipation of capital expenditures for a new kitchen, equipment, and increased cost of operations which are in the discussion stages now.
- 2) Our bookkeeper continues to be very diligent in evaluating accounts receivable and recommending action (such as personal client visits/calls) before accounts are too far past due to collect. These actions have resulted in a trending decrease in aged accounts receivable write-offs from \$5,244.97 in 2018 to \$1,248.09 in 2019 to \$353.53 in 2020! The next recommendations, if any, will be considered in January 2021.
- 3) Pay Pal buttons have been added to the website to accommodate direct electronic (including credit cards) donations and payment for meals. Thanks to the Fundraising/Marketing Committee for their involvement in getting this over the finish line!
- 4) Individual donations are already up 242% from last year (with two months to go!), most likely due to more emphasis being put on COVID relief by individuals and the availability of third-party vendor options. Metro Meals on Wheels has also been able to secure funding for COVID-related meals and other expenses. At 10/31/20, SMMOW has served 9 different individuals (6-7 per month) and received \$5,640 to date, with a price increase from \$6/meal to \$9/meal coming (including retroactive to 3/31/20). SMMOW has received reimbursement for plastic gloves and a Zoom subscription (to run meetings) totaling \$220.64.
- 5) The Finance and Fundraising/Marketing Committees worked jointly to finalize a written Donation Acceptance and Acknowledgement process and the Fundraising/Marketing Committee is up to date on its acknowledgements.
- 6) The Board approved paying an additional “on-call”/part-time Assistant Coordinator to fill in as needed; YTD costs (at 10/31/20) have been \$671.25.
- 7) The Form 990 and all other required filings are current and correct.
- 8) Treasurer and Bookkeeper desk procedures were written and are continually updated as processes/screens change or instructions can be better clarified.

Finance Committee goals for 2021 are:

- 1) Continue to correctly and timely file all required returns and documents.
- 2) Continue to update and improve Treasurer and Bookkeeper desk procedures.
- 3) Continue to better identify and report financial trends, aberrations, and comparisons to budget.
- 4) Write simple investment policy.

**Committee Members:** Steve Lindquist; Ev Niebuhr; Tom Overton



# Finance Committee Attachments: 990 Forms for 2019

<b>Form 990-EZ</b>  Department of the Treasury Internal Revenue Service	<b>Short Form</b> <b>Return of Organization Exempt From Income Tax</b> Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)	OMB No. 1545-0047  <div style="font-size: 2em; font-weight: bold;">2019</div> <div style="background-color: black; color: white; padding: 5px; text-align: center; font-weight: bold;">Open to Public Inspection</div>
<p style="text-align: center;">▶ Do not enter social security numbers on this form, as it may be made public.</p> <p style="text-align: center;">▶ Go to <a href="http://www.irs.gov/Form990EZ">www.irs.gov/Form990EZ</a> for instructions and the latest information.</p>		
<b>A For the 2019 calendar year, or tax year beginning January 1, 2019, and ending December 31, 2019</b>		
<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input checked="" type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <span style="border: 1px solid black; padding: 2px;">SOUTH MINNEAPOLIS MEALS ON WHEELS</span> Number and street (or P.O. box if mail is not delivered to street address) <span style="border: 1px solid black; padding: 2px;">P.O. BOX 17210</span> Room/suite City or town, state or province, country, and ZIP or foreign postal code <span style="border: 1px solid black; padding: 2px;">MINNEAPOLIS, MN 55417</span>	<b>D</b> Employer identification number <span style="border: 1px solid black; padding: 2px;">411328066</span>  <b>E</b> Telephone number <span style="border: 1px solid black; padding: 2px;">612-721-5487</span>  <b>F</b> Group Exemption Number ▶ <span style="border: 1px solid black; padding: 2px;">?</span>
<b>G</b> Accounting Method: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual Other (specify) ▶ _____		<b>H</b> Check <input checked="" type="checkbox"/> if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).
<b>I</b> Website: ▶ <a href="http://www.southmplsmealsonwheels.com">www.southmplsmealsonwheels.com</a>		
<b>J</b> Tax-exempt status (check only one) — <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		
<b>L</b> Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$		
<b>Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances</b> (see the instructions for Part I) <span style="border: 1px solid black; padding: 2px;">?</span>		
Check if the organization used Schedule O to respond to any question in this Part I <span style="border: 1px solid black; padding: 2px;">?</span> <input checked="" type="checkbox"/>		
<b>Revenue</b>	<b>1</b> Contributions, gifts, grants, and similar amounts received . . . . . <b>2</b> Program service revenue including government fees and contracts . . . . . <b>3</b> Membership dues and assessments . . . . . <b>4</b> Investment income . . . . . <b>5a</b> Gross amount from sale of assets other than inventory . . . . . <span style="border: 1px solid black; padding: 2px;">5a</span> 0 <b>b</b> Less: cost or other basis and sales expenses . . . . . <span style="border: 1px solid black; padding: 2px;">5b</span> 0 <b>c</b> Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a) . . . . . <span style="border: 1px solid black; padding: 2px;">5c</span> 0 <b>6</b> Gaming and fundraising events: <b>a</b> Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . . <span style="border: 1px solid black; padding: 2px;">6a</span> 0 <b>b</b> Gross income from fundraising events (not including \$ 0 of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . . <span style="border: 1px solid black; padding: 2px;">6b</span> 0 <b>c</b> Less: direct expenses from gaming and fundraising events . . . . . <span style="border: 1px solid black; padding: 2px;">6c</span> 0 <b>d</b> Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . . <span style="border: 1px solid black; padding: 2px;">6d</span> 0 <b>7a</b> Gross sales of inventory, less returns and allowances . . . . . <span style="border: 1px solid black; padding: 2px;">7a</span> 0 <b>b</b> Less: cost of goods sold . . . . . <span style="border: 1px solid black; padding: 2px;">7b</span> 0 <b>c</b> Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a) . . . . . <span style="border: 1px solid black; padding: 2px;">7c</span> 0 <b>8</b> Other revenue (describe in Schedule O) . . . . . <span style="border: 1px solid black; padding: 2px;">8</span> 0 <b>9 Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶ <span style="border: 1px solid black; padding: 2px;">9</span> 90,621	<b>1</b> 26,510 <b>2</b> 63,123 <b>3</b> 0 <b>4</b> 988 <b>5a</b> 0 <b>5b</b> 0 <b>5c</b> 0 <b>6a</b> 0 <b>6b</b> 0 <b>6c</b> 0 <b>6d</b> 0 <b>7a</b> 0 <b>7b</b> 0 <b>7c</b> 0 <b>8</b> 0 <b>9</b> 90,621
<b>Expenses</b>	<b>10</b> Grants and similar amounts paid (list in Schedule O) . . . . . <b>11</b> Benefits paid to or for members . . . . . <b>12</b> Salaries, other compensation, and employee benefits <span style="border: 1px solid black; padding: 2px;">?</span> . . . . . <b>13</b> Professional fees and other payments to independent contractors <span style="border: 1px solid black; padding: 2px;">?</span> . . . . . <b>14</b> Occupancy, rent, utilities, and maintenance . . . . . <b>15</b> Printing, publications, postage, and shipping . . . . . <b>16</b> Other expenses (describe in Schedule O) <span style="border: 1px solid black; padding: 2px;">?</span> . . . . . <b>17 Total expenses.</b> Add lines 10 through 16 ▶ <span style="border: 1px solid black; padding: 2px;">17</span> 78,545	<b>10</b> 0 <b>11</b> 0 <b>12</b> 23,317 <b>13</b> 4,125 <b>14</b> 0 <b>15</b> 0 <b>16</b> 51,103 <b>17</b> 78,545
<b>Net Assets</b>	<b>18</b> Excess or (deficit) for the year (subtract line 17 from line 9) . . . . . <b>19</b> Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . . <b>20</b> Other changes in net assets or fund balances (explain in Schedule O) . . . . . <b>21</b> Net assets or fund balances at end of year. Combine lines 18 through 20 ▶ <span style="border: 1px solid black; padding: 2px;">21</span> 85,595	<b>18</b> 12,076 <b>19</b> 73,519 <b>20</b> 0 <b>21</b> 85,595
<b>For Paperwork Reduction Act Notice, see the separate instructions.</b>		
Cat. No. 106421		Form <b>990-EZ</b> (2019)

**Part II Balance Sheets** (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☐

	(A) Beginning of year	(B) End of year
<b>22</b> Cash, savings, and investments	<b>66,887</b>	<b>76,871</b>
<b>23</b> Land and buildings	<b>0</b>	<b>0</b>
<b>24</b> Other assets (describe in Schedule O)	<b>9,569</b>	<b>10,757</b>
<b>25 Total assets</b>	<b>76,456</b>	<b>87,628</b>
<b>26 Total liabilities</b> (describe in Schedule O)	<b>2,937</b>	<b>2,029</b>
<b>27 Net assets or fund balances</b> (line 27 of column (B) <b>must</b> agree with line 21)	<b>73,519</b>	<b>85,599</b>

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☐What is the organization's primary exempt purpose? **Serve hot, nutritious meals to area residents in need.**

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

<b>28</b> Since 1973, SMMOW has delivered meals in South Minneapolis. In 2019, a total of 11,341 meals were delivered to 81 total clients. The drivers were from 17 local supporting church congregations and the community.		
<b>28a</b> (Grants \$ <b>0</b> ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>28a</b>	<b>78,545</b>
<b>29</b>		
<b>29a</b> (Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>29a</b>	<b>0</b>
<b>30</b>		
<b>30a</b> (Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>30a</b>	<b>0</b>
<b>31</b> Other program services (describe in Schedule O)		
<b>31a</b> (Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	<b>31a</b>	<b>0</b>
<b>32 Total program service expenses</b> (add lines 28a through 31a)	<b>32</b>	<b>78,545</b>

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
<b>Mary Engen</b> Chair	5	0	0	0
<b>Marian Blattner</b> Vice Chair	4	0	0	0
<b>Lisa Bernard</b> Treasurer	5	0	0	0
<b>Judy Peacock</b> Secretary	4	0	0	0
<b>Nan Rice</b> Director	2	0	0	0
<b>Shirley Durr</b> Director	2	0	0	0
<b>Cathy Sieving</b> Director	2	0	0	0
<b>Jon Larsen</b> Director	2	0	0	0
<b>Steve Lindquist</b> Director	2	0	0	0
<b>Tom Overton</b> Director	2	0	0	0
<b>Ev Niebuhr</b> Director	2	0	0	0
<b>Gene Zemske</b> Director	2	0	0	0

**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V ☐

	Yes	No
<b>33</b> Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O . . . . .		✓
<b>34</b> Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions . . . . .		✓
<b>35a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? . . . . .		✓
<b>b</b> If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O . . . . .		
<b>c</b> Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III . . . . .		✓
<b>36</b> Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N . . . . .		✓
<b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ <b>37a</b> 0		
<b>b</b> Did the organization file <b>Form 1120-POL</b> for this year? . . . . .		✓
<b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? . . . . .		✓
<b>b</b> If "Yes," complete Schedule L, Part II, and enter the total amount involved . . . . .		
<b>39</b> Section 501(c)(7) organizations. Enter:		
<b>a</b> Initiation fees and capital contributions included on line 9 . . . . .		
<b>b</b> Gross receipts, included on line 9, for public use of club facilities . . . . .		
<b>40a</b> Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0 ; section 4912 ▶ 0 ; section 4955 ▶ 0		
<b>b</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . .		✓
<b>c</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . . .		0
<b>d</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization . . . . .		0
<b>e</b> All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T . . . . .		✓
<b>41</b> List the states with which a copy of this return is filed ▶ <u>Minnesota</u>		
<b>42a</b> The organization's books are in care of ▶ <u>Lisa Bernard, Treasurer</u> Telephone no. ▶ <u>612-269-4292</u> Located at ▶ <u>P.O. Box 17210, Minneapolis, MN</u> ZIP + 4 ▶ <u>55417-0210</u>		
<b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ▶ _____ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		✓
<b>c</b> At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country ▶ _____		✓
<b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> —Check here . . . . . ▶ <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ <b>43</b> _____		
<b>44a</b> Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .		✓
<b>b</b> Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .		✓
<b>c</b> Did the organization receive any payments for indoor tanning services during the year? . . . . .		✓
<b>d</b> If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O . . . . .		
<b>45a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? . . . . .		✓
<b>b</b> Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions . . . . .		✓

- 46** Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .

	Yes	No
<b>46</b>		<input checked="" type="checkbox"/>

**Part VI Section 501(c)(3) Organizations Only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI . . . . . ☐

- 47** Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II . . . . .

	Yes	No
<b>47</b>		<input checked="" type="checkbox"/>

- 48** Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .

<b>48</b>		<input checked="" type="checkbox"/>
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- 49a** Did the organization make any transfers to an exempt non-charitable related organization? . . . . .

<b>49a</b>		<input checked="" type="checkbox"/>
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- b** If "Yes," was the related organization a section 527 organization? . . . . .

<b>49b</b>		
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- 50** Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

**f** Total number of other employees paid over \$100,000 . . . . . **0**

- 51** Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

**d** Total number of other independent contractors each receiving over \$100,000 . . . . . **0**

- 52** Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A . . . . . ☒ **Yes** ☐ **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2019**

**Open to Public  
Inspection**

Name of the organization

**SOUTH MINNEAPOLIS MEALS ON WHEELS**

Employer identification number

**41-1328066**

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: \_\_\_\_\_
- 10 ☒ An organization that normally receives: (1) more than 33 $\frac{1}{3}$ % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 $\frac{1}{3}$ % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
  - b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
  - c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
  - d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
  - e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
  - f Enter the number of supported organizations . . . . .
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
<b>Total</b>						

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.  
If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	19,628	21,804	15,224	20,091	19,010	95,757
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . .	69,088	69,327	57,177	59,602	63,123	318,317
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513	0	0	0	0	0	0
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . .	0	0	0	0	0	0
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . .	0	0	0	0	0	0
<b>6 Total.</b> Add lines 1 through 5 . . . .	88,716	91,131	72,401	79,693	82,133	414,074
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . . . .	0	695	314	490	445	1,944
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year . . . .	0	0	0	0	0	0
<b>c</b> Add lines 7a and 7b . . . .	0	695	314	490	445	1,944
<b>8 Public support.</b> (Subtract line 7c from line 6.) . . . .						412,130

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
<b>9</b> Amounts from line 6 . . . .	88,716	91,131	72,401	79,693	82,133	414,074
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources . . . .	1	3	4	0	988	996
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . .	0	0	0	0	0	0
<b>c</b> Add lines 10a and 10b . . . .	1	3	4	0	988	996
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on . . . .	0	0	0	0	0	0
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . .	0	0	0	20,000	7,500	27,500
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.) . . . .	88,717	91,134	72,405	99,693	90,621	442,570
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . ► <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2019 (line 8, column (f), divided by line 13, column (f)) . . . .	<b>15</b>	93.12 %
<b>16</b> Public support percentage from 2018 Schedule A, Part III, line 15 . . . .	<b>16</b>	95.04 %

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for <b>2019</b> (line 10c, column (f), divided by line 13, column (f)) . . . .	<b>17</b>	0.23 %
<b>18</b> Investment income percentage from <b>2018</b> Schedule A, Part III, line 17 . . . .	<b>18</b>	0.00 %
<b>19a 33<sup>1</sup>/<sub>3</sub>% support tests—2019.</b> If the organization did not check the box on line 14, and line 15 is more than 33 <sup>1</sup> / <sub>3</sub> %, and line 17 is not more than 33 <sup>1</sup> / <sub>3</sub> %, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . ► <input checked="" type="checkbox"/>		
<b>b 33<sup>1</sup>/<sub>3</sub>% support tests—2018.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 <sup>1</sup> / <sub>3</sub> %, and line 18 is not more than 33 <sup>1</sup> / <sub>3</sub> %, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . ► <input type="checkbox"/>		
<b>20 Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions . . . . ► <input type="checkbox"/>		



**Part VI** **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

**Part III, Section B, Line 12 - SMMOW was given a generous one-time gift of \$ 7,500 upon the dissolution of Bethany Evangelical Lutheran**

**Church.**

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

Name of the organization

**SOUTH MINNEAPOLIS MEALS ON WHEELS**

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2019**

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**Form 990-EZ, Part I, Line 4**

Investment income grew in 2019 due to the purchase of certificates of deposit upon receipt of a significant gift from a donor church.

**Form 990-EZ, Part I, Line 16 breakdown:**

Insurance 636

Writeoff of Uncollectible Debt 1,248

Marketing/Fundraising 1,477

Meal Cost 44,760

Office Expense 2,593

Miscellaneous 389

**TOTAL 51,103**